Buckskin Council, BSA

Seasonal Staff Application

Information About Employment

Please read this section completely before proceeding

- Buckskin Scout Reservation, a Nationally Accredited Camp, is 2000 acres of woodlands and meadows in the mountains of Pocahontas County, West Virginia. The camp is a long-term camping facility for Boy Scouts each summer.
- Applicants are considered without regard to race, color, sex, national origin, age (if over 18 or 21 for certain positions) marital status, veteran status, or the presence of a disability that is unrelated to your ability to perform the job requested.
- The minimum age for regular staff is 15(by July 1st). Some younger staff is considered for the Counselor In Training program, BSA standards required a minimum age of 21 for some positions.
- Length of employment varies with job assignment. The majority of summer contracts will run from early June through late July.
- Applicants must be registered members of the Boy Scouts of America or agree to become registered before employment begins. The principals of the Scout Oath, Promise and Law must be practiced as a way of life.
- As a facility of the BSA, the staff is expected to set an example of excellence in Scouting, which includes the proper wearing of the uniform, and adhere to Buckskin Councils standards of personal appearance. Extreme hairstyles, unkempt facial hair, or inappropriate jewelry (in the opinion of the camp management) are not allowed.
- Salary is based on position responsibility with consideration given to the individual's experience.
- Review the list of jobs in various departments, indicate three preferences, and **complete the entire application**, even if you have worked for the Buckskin Council before and or if you have submitted a resume. Applications with a variety of departmental choices have a better chance at placement than those with only one choice.
- Some positions require vehicle driving. You must supply a current driving record at time of application from your state of license to qualify for such a position. Three moving violations or one DUI/DUI within the past three years will disqualify you from a driving position.
- Every applicant who is offered a job will be required to complete the Employment Eligibility Verification (I-9) form.
- Return your application early. Opportunities for summer employment in key staff positions are best if received before February 1st, however applications will continue to be accepted after that time.
  Send to:
  Camp Director Buckskin Council BSA 2829 Kanawha Blvd. E Charleston, WV 25311

SEASONAL EMPLOYMENT APPLICATION

YEAR____/____/_____ Summer Camp Staff ____ Counselor in Training ____ Volunteer Camp Staff ____ AWV ____

PLEASE TYPE OR PRINT

Name _____/_____/_____

Last First Middle

Present Address _____/_____/_____/_____

Street City State Zip

Permanent Address _____/_____/_____/_____

(If Different) Street City State Zip

Phone # _____/_____

Present Area Code and Number Permanent Area Code and Number

E-MAIL Address _____

_____ _____ _____ _____

Social Security Number Drivers License Number State Date of Birth (if under 21)

_____

Name and Phone Number of Person to Contact in an Emergency

Have you ever been convicted of a felony? (You may answer no if your conviction has been ordered sealed, expunged, or eradicated.)
____ Yes _____No. Conviction of a crime is not an automatic bar to employment. All circumstances will be considered, including what you were convicted of and how long. Please provide complete information about the conviction by attaching a separate statement.
Is there anything Buckskin Council should know that makes you unsuitable to work with children? ____Yes ____No

Is there any reason you should be unable to drive a Buckskin Council vehicle? ____ Yes ____ No (ie. DWI, moving violations, e tc.) If yes to either, explain _____
_____

CHOICES OF EMPLOYMENT Department Position

First Choice _____ _____
Second Choice _____ _____
Third Choice _____ _____

NOTE: Enclose a brief resume of your experience regarding each of your choices and be sure to complete information on the rest of this application. If your choices involve driving, you must submit a current motor vehicles record.

_____

Dates Available for Employment (**BE SPECIFIC**) From: _____ _____ To: _____ _____

Month Day Month Day

_____

COUNCIL CAMPING EXPERIENCE

Past Staff Positions_____ Location(s) _____ Year(s) _____
Buckskin Council Participants: BSR Camper _____ Year(s) AWV _____ Year(s) NYLT_____ Year(s) Other_____
Youth Organization Experience _____
Currently registered as _____ Unit Number _____Council/Organization_____
Number of Years Tenured as a Youth _____ As an Adult_____
Offices Held _____
BSA Rank:_____ Other Achievements:_____ Order of the Arrow_____

Have You Ever Served on Camp Staff? _____ When/where? _____

Describe Leadership experience_____
Describe Training Completed _____
List Current Certifications and Dates (First Aid, CPR, EMT, Rifle, Food Handler, etc.)_____
Hobbies, Skills, and Special Interests (music, storytelling, song leading, etc.) _____
_____
_____
_____

Summer Camp Positions

Use this page to give us a better understanding of your interests and experience. **Place a check mark or highlight any job, program, or skill you have experienced** either as a participant or as an instructor. Elaborate on your resume. First time staffers should be aware that there are many jobs for which Buckskin Council receives a large number of applications. Indication a variety of choices of employment may increase your chances of selection.

Position	Age Requirement	Position	Age Requirement
_____ Camp Director	21	_____ AWV Driver	25
_____ Program Director	21	_____ AWV Director/Staff	18
_____ Camp Health Officer	18	_____ Health Officer Assistant	18
_____ Camp Commissioner	18	_____ Camp Chaplain	21
_____ Trading Post Manager	18	_____ Trading Post Assistant	15
_____ Aquatics Director	21	_____ Aquatics Counselor	16
_____ Shooting Sports Director	21	_____ Shooting Sports Assistant	21
_____ Archery Instructor	18	_____ Archery Assistant	15
_____ Climbing Director	21	_____ Climbing Assistant	18
_____ Head Cook/Dining Hall Dir.	21	_____ Dining Hall/Kitchen Staff	15
_____ Dining Hall Steward	18		
_____ Scoutcraft Director	18	_____ Scoutcraft Counselor	15
_____ Handicraft Director	18	_____ Handicraft Counselor	15
_____ Nature Director	18	_____ Nature Counselor	15
_____ Quartermaster	18		
_____ Troop Buckskin Director	18	_____ Troop Buckskin Counselor	15

Please make three Choices of employment from the list above. Write your choices in the spaces provided on the previous page.

NOTE: Counselor in Training- First time applicants! You must be 14 years old by July 1st. Counselor in Training applicants work for room and board only. They have an option to work from one to six weeks of the summer session. The number of weeks at camp is determined by the director. Please indicate below the weeks you would like to work.

_____ Staff Week
_____ Week 1
_____ Week 2
_____ Week 3
_____ Week 4
_____ Week 5
_____ All Weeks

Applicants are not required to give any information on this form that is prohibited by Federal, State, or Local Law.

EDUCATIONAL BACKGROUND

	Name and Location	Number of Years Attended	Major	Degree
High School				
College				
Other				

Scholastic Honors _____

Sports _____

Activities _____

Offices Held _____

Final Grade Point Average _____

EMPLOYMENT

Present or Most Recent Employer_____ May We Contact? ____ Yes _____ No

Address _____ Phone Number _____

From ____/____/_____ to ____/____/_____ Job Title _____ Supervisor's Name_____

Description of Duties (indicate significant responsibilities, accomplishments, and contributions) _____

_____

Reason for Leaving _____

Have you ever been discharged or asked to resign from any job? _____ Yes _____ No

If Yes, Why? _____

Are you aware of any limitations that you have which would prevent you from performing any of the positions for which you have applied? _____ Yes _____ No

Explain _____

Will you give Buckskin Council permission to do a background check? (Please initial) _____ Yes _____ No

REFERNCES: Give Buckskin Council name and addresses of three persons (not relatives) who have knowledge of your character, experience, and ability.

This Must Be Complete!

	Name	Address, City, Zip	Day Phone Number	Night Phone Number
1.				
2.				
3.				

You may be expected to reside in housing provided by Buckskin Council as part of your employment. Most summer housing is in two person tents on platforms. Housing for married couples and their families is very limited. If you need family housing, attach a letter detailing the extent of request giving ages and sex of each dependent. Family housing will not be available without a written request approved by the director. Management reserves the right to enter your quarters for inspection at its desecration. Absolutely **NO PETS** Allowed.

I herby make application for employment, and in accordance with the principles of the organization, subscribe to the Scout Oath, Promise, Law, and Declaration of Religious Principal. I agree to be loyal to and cooperate fully with all BSA policies, programs, and management including those described in this application. I further agree to submit a complete Health and Medical record upon my arrival, if selected. I understand that a personal interview may be required before employment will be granted.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including but not limited to any investigation of statements made regarding any previous criminal record. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge.

_____ _____ _____

Signature Signature of Parent if under 18 Date